LSO

London Symphony Orchestra
Direct Debit Form

DIRECT Debit

Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form using a ball point pen and send it with your application form, marked with reference LSO Direct Debit to: **LSO, Freepost KE7766, London, EC2B 2RR** (no stamp required)

Name(s) of Account Holder(s)

_____

_____

Bank/Building Society Account Number

Branch Sort Code

Name and full postal address of your Bank or Building Society:

To The Manager _____

Bank/Building Society _____

Address _____

_____

_____ Post Code _____

Originator's Identification Number

8	3	0	0	9	0

Reference Number (for office use only)

Instruction to your Bank or Building Society

Please pay the London Symphony Orchestra Direct Debits from the account detailed in this Instruction to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with the London Symphony Orchestra and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s) _____

_____

Date _____

Note: Banks and Building Societies may not accept Direct Debit Instructions from some types of account

This guarantee should be detached and retained

The Direct Debit Guarantee

DIRECT Debit

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit London Symphony Orchestra will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request London Symphony Orchestra to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit, by London Symphony Orchestra or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
    - If you receive a refund you are not entitled to, you must pay it back when the London Symphony Orchestra asks you to

You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify the LSO.